

**City of New York
Parks & Recreation**

**Citywide Job Vacancy Notice
Job ID N9**

Civil Service Title: Deputy Commissioner
Title Code No: 95861
Office Title: Deputy Commissioner, Chief Operating Officer

Level: M8
Salary: \$170,000 - \$179,000
Work Location: Manhattan
Number of Positions: 1

NYC Parks is the steward of nearly 30,000 acres of land -14 percent of New York City - including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

MAJOR RESPONSIBILITIES

- Under the executive review of the First Deputy Commissioner, with the broadest latitude for the exercise of independent judgment, initiative and scope of action, oversee all operations of the five Parks Borough Commissioners and the Assistant Commissioner for Citywide Services.
- Create and develop flexible and adaptable strategies for each of these operations, and provide programmatic leadership and input for all strategic plan implementation processes.
- Oversee effective performance monitoring programs for these operations including performance goals, valid and reliable performance measures, and effective improvement activities including meetings, coaching, technical assistance, and recognition and corrective actions.
- Lead the recruitment and development of borough and assistant commissioners for Operations and Citywide Services, and support recruitment and development of a diverse team of managers within supervised areas.
- Align Borough and Citywide Services operations with those of other Parks divisions to function together seamlessly and effectively to achieve goals and overall strategy.
- Represent Parks and work closely with partners including the Departments of Sanitation, Environmental Protection, Police, Fire, Emergency Management and others to manage and cultivate existing and new relationships.
- Provide effective and inspiring leadership and serve as a valuable contributing member to the Parks top leadership team.

PREFERRED SKILLS/QUALIFICATIONS

1. Ten years of experience managing projects and staff at a high level.
2. Master's degree.
3. Proven experience leading complex service delivery operations in government settings.
4. Experience with parks operations management, or with very similar operations. Technical expertise in fleet and trades management.
5. Robust track record of working successfully with municipal agencies, other organizations and diverse constituents.
6. Ability to implement significant operations change utilizing both "chain-of-command" type and consensus-style decision-making and a variety of change management practices.
7. Persistence in identifying and resolving the root causes of operations problems.
8. Strong personal accountability and ability to promote and enforce accountability among those supervised.
9. Strong analytical skills – quantitative and qualitative.
10. Strong communications skills – verbal and written.
11. Strong facilitation and group process skills.
12. Ability to deploy proper techniques to strengthen work culture.
13. Commitment to diversity in building a strong organization.
14. Valid New York State driver license.

Residency in one of the five boroughs of New York City required within 90 days of hire.

If you have any questions regarding this vacancy or require a reasonable accommodation during the application process, please call the Personnel division at 212-830-7851.

City Employees:

- 1) Apply through **Employee Self Service (ESS)** under Recruiting Activities
- 2) Search for **Job ID#:**

Include your ERN # on all correspondence.

For all other applicants:

- 1) Go to www.nyc.gov/careers/search
- 2) Search for **Job ID#:**

**THE CITY OF NEW YORK
AND
THE CITY OF NEW YORK / PARKS & RECREATION
ARE EQUAL OPPORTUNITY EMPLOYERS
M/F/D/V
Telecommunications Device for the Deaf: (212) 504-4115
www.nyc.gov/parks**

POST DATE:	POST UNTIL:	Job ID#:
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