



Meeting Minutes

Professional Engineers in Construction [PEC]

Date of Meeting: August 9, 2009,

Location: El Dorado West Diner, Tarrytown, NY.

PEC is a Practice Division of the

New York State Society of Professional Engineers

---

To: Members of Committee, Professional Engineers in Construction, NYSSPE  
NYSSPE President James Yarmus, PE, PhD  
Kelly Norris, Executive Director, NYSSPE  
Marc Kriss, Esq., NYSSPE Counsel  
Pat Markes, NYSSPE Staff  
Jen Miller, NYSSPE Staff

Re: Meeting Minutes, PEC Annual Meeting, August 9, 2009.

Meeting Attendees:

Present – Jim Yarmus, Jeff Lamond, Jeremy Reiss, Kaspal Thumma, Hadi Djohan, Rudi Sherbansky, Peter Hetlseth.

The following items were discussed in the meeting:

- A. **NEW PEC MEMBERSHIP:** Three new (3) PEC members who attended our PEC meeting for the first time were introduced and welcomed by committee. They are; Jeff Lamond, Jeremy Reiss and Hadi Djohan. Hadi indicated he may be joined by another colleague or two for next month's meeting.

**B. PEC'S MAIN AGENDA IS TO SUPPORT NEW NYSSPE PROGRAMS:**  
Rudi described the discussions held at the NYSSPE's executive committee meeting on July 31, 2009, as well as PEC's agenda to the new PEC members. PEC's role will include assisting and supporting NYSSPE in establishing forums, programs and activities to increase the society's membership and sponsorship involvement. There are 4 programs currently in progress:

- Public Relations Program: One of the objectives of this program includes informing and raising the awareness of engineers throughout NY State of the importance of joining the society. The program will utilize a marketing firm [Madden PR] to prepare a monthly publication, which will be published and

emailed to engineers statewide. The first publication will start in September. Each division will prepare an article. Jim will prepare the first article from PEC.

Based on the initial proposal submitted by Madden PR on July 31, 2009, the proposed fee for this program is \$100/ hour – not to exceed \$1,200/month. Jim is going to negotiate the fee down - not to exceed \$1000/ month. The fee will be split among 4 divisions. PEC is committed to contribute \$400 for the first month and \$200 thereafter. Subsequent to this meeting, PEC officers voted and approved unanimously by email to contribute to this program the fee of \$400 in August and \$200 per month through June 2010 from the PEC budget.

- **Chapter Affinity Group Program:** Joint venture between NYSSPE and other organizations providing services to achieve common objectives. Currently there are 4 contracts being processed, 3 out of 4 is continuing education contracts and one is a marketing contract [Trenchless Technologies] which does not qualify as an affinity program. Rudi will join NYSSPE's sub-committee for Affinity Programs, which is to formulate NYSSPE's policy regarding such programs.
- **Mentorship Program:** The committee discussed a new idea to provide assistant/ review for the Report of Professional Experience (RPE) form, which is a part of the PE application requirement. A seminar to prepare this arduous form was discussed and is free for all students/EIT that join NYSSPE and become members. PEC members need to formulate the outline and details of this forum further.
- **A Facebook forum** to share personal experiences/ questions i.e. RPE form preparation, EIT/ PE test preparation, or other general PE interests will be created on facebook.
- Other existing outreach programs to connect engineering students with engineering firms through internship programs were discussed. Program includes college credit, peer review, and assigning grade by the end of the internship.

**C. NYSPE Rockland County Chapter:**

Request of NYSSPE Rockland County Chapter to encourage young engineers involvement. Contact Anthony Fasano at [Afasano@maserconsultant.com](mailto:Afasano@maserconsultant.com) or call (732) 687-4725 for enrollment.

**D. Joint Practice Divisions' Conference Call Meeting:**

The next Practice Divisions' conference call will be held on September 10, 2009. Contact Rudi if interested to participate.

Meeting Adjourned at 11:00 AM.