

*Minutes of Meeting*  
of the  
**NEW YORK STATE SOCIETY OF PROFESSIONAL ENGINEERS**  
**Professional Engineers in Government**  
Practice Division  
held on  
**June 3, 2006 - 8:00 A.M.**  
at the  
Crown Plaza -White Plains, NY

**Attendees:**

|   |                         |              |                         |
|---|-------------------------|--------------|-------------------------|
| Louise Carosi Doyle, PE<br>Chair          | Westchester /<br>Putnam | 914-813-5155 | LLD7@westchestergov.com |
| Lawrence J. O'Connor, PE, LS<br>Secretary | Capital District        | 518-495-7504 | ljopels@gmail.com       |
| James R. Galarneau, PE                    | Capital District        | 518-877-8358 | jim.galarneau@suny.edu  |
| Paul M. Bowers, PE                        | Erie/Niagara            | 716-691-4036 | bowmak9@verizon.net     |
| Walter C. Waidelich, PE, F. NSPE          | Capital District        | 518-439-5386 | wcwpe@aol.com           |
| John Przepiora, PE                        | Central NY              | 315-479-9111 | Jwp134@twcny.rr.com     |
| Sal Galletta, PE                          | Queens                  | 212-788-8199 | nspe@aol.com            |

PEG Chair Louise Doyle called the meeting to order at 8:15 AM.

1. The December 7<sup>th</sup> draft of the November 5, 2005 meeting minutes was discussed and approved.
2. Revisions to the 1994 Guidelines for Utilization of PEs is on hold.
3. The PEG website project was once again discussed. NYSSPE is a pilot state for the new NSPE/AMS system. Larry has discussed the PEG website with Kelly on different occasions over the past several months and reported that Kelly wants all the practice divisions to have a presence as sub-pages. Larry told her it would be fine to use the funds PEG has earmarked and then plagiarize for the other practice divisions. I had been told that Naomi would be working on this but it hasn't risen to the top of the pile yet.
4. The Government Engineer of the Year award goes to James Galarneau, P.E. Richard Lenz, P.E. is the NYSSPE nominee for the NSPE PEGASUS award.
5. ASCET/NICET – no report.
6. There was a discussion of the outreach proposal to help educate government HR offices and support the proper use of PEs through alliances with Civil Service departments, HR officer organizations and management associations. There was a proposal that we have a possible session at the fall meeting. Jim Galarneau was to lead with Paul Bowers supporting with ideas.
7. There was a discussion of reimbursement of PEG officers travel to meetings. NYSSPE adopted a new reimbursement policy at this meeting. It was proposed that PEG reimburse travel expenses per the policy.

8. Jim Galarneau moved that we adopt the new NYSSPE reimbursement guidelines, seconded by Paul Bowers. During the discussion the motion was modified to include the following conditions:
- prior authorization (prior to travel) and approval of the Chair of all requests for reimbursement.
  - Subject to the availability of funds.
- The motion carried.

9. Action List

|  | <u>By</u> _____ |       | <u>STATUS</u> |
|--|-----------------|-------|---------------|
| a) Travel Policy                                   | 6/30/2006       | LD    | adopted       |
| b) New Secretary to be recruited by Labor Day      |                 | LO    |               |
| c) Promotion, image – website                      | 6/30/2006       | LD    | in progress   |
| d) Awards  |                 | LD    |               |
| e) Column in NYPE                                  |                 |       |               |
| f) Training & Education Webinar                    | 7/31/2006       | LD/PB | in progress   |
| g) Assoc of Towns, take it over from E/N Chapter   |                 | PB    |               |
| h) Keep PEG Chair informed of Partnership Meetings |                 | Kelly | in progress   |
| i) Alliances                                       |                 | PB/JG | in progress   |
| j) RFP to Kelly for website                        | 6/30/2006       | LD    | in progress   |

10. ADJOURNMENT:

The meeting was adjourned at 9:05 AM.

Respectfully submitted,



Lawrence J. O'Connor, P.E., L.S.  
PEG Secretary

cc: Headquarters, Attendees, PEG members